

3/20/14 Board meeting

In attendance: Jim Beebe, Dave Kiebert, Ann Campbell, Irving Yabroff, Rev. Lisa Wiggins, Lorraine Olson

Meeting starts 7pm, Check-in

February minutes approved

Personnel committee report from Irving Yabroff:

Rev. Lisa has agreed to another year pending performance review by the Personnel committee, and approval of the budget.

Personnel Committee job description: A statement will be added to the end of the "Purpose" section of the document: "Board approves staff position actions: hiring, contracts, and termination."

Lorraine will make the change and send to Board members . Board approves the revised document.

See document listing current staff with their supervisors and those doing evaluations. (addendum below).

New members for the PC: to be determined after the Annual Meeting in May, when new Board takes office (add to procedure document)

Ann Campbell's report on pledge drive:

There is currently a shortfall of \$15,000 to meet targeted budget. Ann recommended meetings between Finance and Personnel to revisit the budget, very soon in order to prepare a new budget in time for the Annual meeting. Ann asked Board for recommendations on where priorities are.

Working group on building update: Ann Campbell, Edy Young, Brent Browning and Yvonne Liu are meeting and getting estimates on repairing roof and replacing asphalt, to get an idea of building needs.

Ann's report on membership size: Congregation is losing 5 members with 2 becoming life members (no longer pledging) (total 7) Additional 2 that might be leaving.

April meeting will include setting agenda for the May business meeting, including reporting to the congregation on membership losses.

Membership committee has decided to have snacks after service only once a month, after Spiritual Cafe, starting this coming Sunday.

Meeting adjourned at 8:20

Next meeting: April 17

## UUFLG STAFF/Supervisor

### Employees:

Minister -	Rev. Lisa Wiggins -	(Evaluation by other PC members)
Musician -	Dave Coldren -	Chair of Sunday Services Comm.
Head Teacher -	Laura Leong -	Chair of LL Comm.
Teacher -	Laura Wood -	Chair of LL Comm.
Office Manager -	Lea Cox -	Head of Personnel Comm.
Volunteer Coordinator -	Carmella Condino -	Head of Personnel Comm.

### Independent Contractors - No immediate supervisor but an overseer is designated.

Curriculum Coordinator -	Rev. Denis Paul -	Minister
Janitorial Services -	Daniel Banales -	Office Manager
Gardening Services -	Noe Jiminez -	Chair of Bldg. & Grnds.

### Board authorization, Bylaws, VII, A, 4:

Approving all staff position actions including hiring, termination, performance reviews and contracts. Performance reviews shall be prepared yearly by a three-member subcommittee selected by the Board of Trustees.

### Personnel Committee:

Bert Olson  
Irving Yabroff  
Lisa Wiggins

Rev. March 18, 2014