

## **Minutes, UUFLG Board of Trustees Meeting, Oct. 27, 2016**

This meeting of the UUFLG Board of Trustees was called to order at 7:02 p.m. at UUFLG.

### **Present:**

Jim Beebe (president)

Linda Osborne (trustee at large)

Tim Connelly (vice president)

Sarah Ditzler (DRE)

Lynn Golbetz (secretary)

The board approved the minutes for the meeting of September 15, 2016.

### **Funding of Special Projects**

Lynn and Tim will confer on this policy.

### **Governance**

The board approved the revised staff supervision policy as amended.

The board approved the revised election and voting policy as amended.

Lynn will put together a binder of the revised bylaws and policies.

Lynn raised the question of "cleaning up" the current membership list, according to Fellowship policy, so that we have an accurate count of involved members for purposes of attaining a quorum at our business meetings. Jim will check into this with Connections.

Lynn reported that upon learning more about how the Fellowship's social action activities are selected, she would like to withdraw the suggestion that the board consider concentrating these activities.

Lynn will recirculate the notes from the board retreat on other potential goals for the year.

### **RE**

The board discussed whether it is necessary or a UUFLG requirement to have two adults in each RE class. Lynn will look up the policy and Sarah will check with Fa Jun.

### **Social Action**

Two Habitat for Humanity projects have been completed.

### **Building**

Tim described the ongoing planning for the building-information binder (which will incorporate emergency procedures and contacts as well as other information). Ron Kirkman has been helping with this.

Ron will also be checking on the asbestos situation.

### **Minister**

The October 23 vote to call Rev. Fa Jun as our settled minister was unanimously in the affirmative. Jim will check whether his contract needs revision based on this. We will then need to announce the calling in the newsletter.

The board will discuss the installation at our November meeting.

The meeting was adjourned at 8:32 p.m.

The next meeting of the board will be held at 7:00 on Thursday, Nov. 17, at UUFLG.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### **Motions Approved**

The board approved the revised staff supervision policy as amended.

The board approved the revised election and voting policy as amended.

### **Action Items**

Ann	Write up directions on operating the AC/heating system and provide to Tim Give Tim the materials on how to operate the monitor in the sanctuary
Jim	Check with Connections on updating membership list Check whether Rev. Fa Jun's contract requires revision per his calling
Lynn	Review all policies and circulate one or two each month with proposed updates Review bylaws to ascertain if any other amendments would be useful Prepare binder of revised bylaws and policies Check on policy on hiring members as staff
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
Lynn & Tim	Consult on policy on control of donations
Sarah	Check with Fa Jun re two-adult policy
Tim	Prepare building information binders