

## **Draft Minutes, UUFLG Board of Trustees Meeting, Apr. 20, 2017**

This meeting of the UUFLG Board of Trustees was called to order at 7:05 p.m. at UUFLG.

### **Present:**

Jim Beebe (president)	Linda Osborne (trustee at large)
Tim Connelly (vice president)	Rev. Fa Jun
Lynn Golbetz (secretary)	Sarah Ditzler (DRE)
Ann Campbell (treasurer)	

The board approved the minutes for the meeting of March 16, 2017.

### **Religious Education**

All is going well. The committee will be ordering preschool-size chairs for the nursery.

### **Old Business**

Per Ellen Hill's comment on protecting the carpet, the board decided to maintain the rule banning food and drink in the sanctuary.

Checking on the current membership and procedures of the Design Committee is still in process.

### **Finance**

The board reviewed the draft 2017-18 budget circulated by Ann. Approximately a \$2,000 deficit is projected.

The board approved the proposed 2017-18 budget for submission to the fellowship.

A small surplus is now projected in the 2016-17 budget. Ann proposes using \$300 to repair the piano, \$500 to increase our contribution to PCD/PWR, and \$1,000 to increase our contribution to UUA. The \$1,000 increase would still leave us at less than half our fair-share contribution to UUA.

The board approved the use of \$300 to repair the piano, \$500 to increase our contribution to PCD/PWR, and \$1,000 to increase our contribution to UUA.

### **Building**

We have \$6,000 in the building maintenance fund and \$7,000 extra from the roofing campaign, earmarked for ceiling repair.

Cindy is investigating estimates for repair of the sanctuary ceiling and will keep Donna, Edy, and Ellen in the loop.

Rev. Fa Jun raised the question of how Building and Grounds decisions are made and maintenance issues tracked and budgeted. He will coordinate with Linda about integrating the Design Committee with Building and Grounds; it may be optimal to have Design do a greater share of the strategic planning/visioning regarding the building.

The directions to the fellowship have been clarified on our website and Google Maps.

### **Governance**

We still need Connections' input on the membership list and new member induction policies. Lynn will send Linda the draft policies and she will check with Connections.

The agenda for the business meeting should include following:

Election (and one-year waiver if necessary)  
Budget  
Strategic planning introduction (Rev. Fa Jun will send to Lynn)  
Green sanctuary motion (Lynn will draft)

### **Endowment/Planned Giving**

Tim circulated a UUA document on planned giving. The board agreed to review this and discuss it at the next meeting.

Cindy, Donna, and Lida have expressed interest in being on an endowment committee.

The meeting was adjourned at 8:35 p.m. The next meeting of the board will be held at 7:00 on Thursday, May 18, at UUFLG.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### **Motions Approved**

The board approved the proposed 2017-18 budget for submission to the fellowship.

The board approved the use of \$300 to repair the piano, \$500 to increase our contribution to PCD/PWR, and \$1,000 to increase our contribution to UUA.

### **Action Items**

Jim	Check with Sue Ann and Ellen on whom the Social Action email list comprises Contact UUA about revising its website to reflect Rev. Fa Jun's being our called minister
Linda	Ask Connections to review policies on updating membership list and new member induction Check with Design Committee regarding its current composition and functions
Linda & Rev. Fa Jun	Coordinate re potential integration of Design Committee with Building & Grounds
Lynn	Revise policy on membership list and new member induction after receiving Connections input Draft policy on hiring members Review all policies and circulate one or two each month with proposed updates Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
Lynn & Tim	Consult on policy on control of donations
Rev. Fa Jun	Create a YouTube channel for UUFLG or a link from our website to his own channel
Tim	Prepare building information binders Establish Endowment Committee; report to board in April