

## **Minutes, UUFLG Board of Trustees Meeting, Nov. 16, 2017**

This meeting of the UUFLG Board of Trustees was called to order at 7:00 p.m. at UUFLG.

### **Present:**

Lynn Golbetz (secretary)  
Ann Campbell (treasurer)  
Rev. Fa Jun

Sarah Ditzler (DRE)  
Edy Young

### **RE**

All is going well in the kids' classes.

The board discussed the allocation of responsibilities between the DRE and the RE Committee. An additional RE Committee meeting will be scheduled for January, with Rev. Fa Jun and a board member in attendance, to discuss strategy and vision. The teachers will not need to attend this meeting.

### **Building and Grounds**

Edy presented the design committee's proposal for a sheetrock wall at the back of the chancel. A mockup has been in place for a couple of weeks. When installed, the wall would be painted the same color as the rest of the chancel. Potential decoration of the wall is still under consideration. One possibility is to apply a relief of a chalice.

As a quorum was not present, Lynn will circulate this proposal for an email vote.

Edy also outlined a potential long-term plan to remodel the bathrooms to include a gender-neutral, handicapped-accessible family bathroom, and potentially a shower to allow use of the facility for emergency shelter. We would need to get a professional plan drawn up, and the work would be a significant expense. The committee is requesting eventual approval of a long-term plan for this remodel.

The committee is considering installing a 2 x 2 board at the bottom of the Blossom Hill Road sign with the color stripe approved by the UUA as "representing the diversity that grounds our faith" (goes beyond the rainbow).

### **Memorials**

The board discussed the fellowship's policy on honoring deceased members. Historically, families have donated items of use to the fellowship (e.g., hymnals, podium, plants).

Rev. Fa Jun will email the discussion list describing these precedents and inviting those desiring to memorialize Carmella Condino to consider these options. He will circulate a draft of this email to the board for prompt comment.

Lynn will look at our donation policy, suggest updates, and circulate them to the board. It was suggested that the Caring Committee might logically be in charge of memorial donations.

### **Strategic Planning**

Rev. Fa Jun will circulate a document he has written on the next steps of the strategic planning project and create a process for developing the mission statement.

Lynn will ask Ron to send out the information request on committee composition and responsibilities.

Rev. Fa Jun suggests holding a leadership retreat (including committee members) in March or April to develop the committee mandates. If any changes are suggested that would require a congregational vote, this would happen at the May business meeting, along with the vote on the mission. In June, the committees would outline their annual plans and how they relate to the mission.

The board set the date for the annual business meeting as May 20.

### **Finance**

The board set the date for the auction as May 12.

Colleen will coordinate a fundraising talent show in March.

### **Motions Approved (by email vote following board meeting)**

The board approved installation of a wall at the back of the chancel in accordance with the Design Committee's proposal.

The board approved the cleaning contract circulated by Linda on November 16.

The meeting was adjourned at 8:42 p.m. The next meeting of the board will be held at 7:00 on Thursday, December 21, at UUFLG.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### **Action Items**

All	Send out any materials for review by Monday or Tuesday of board meeting week...and read them
Lynn	Circulate suggested revisions to donation policy Review all policies and circulate one or two each month with proposed updates Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy Prepare statement of the responsibilities and limitations of the DRE position
Rev. Fa Jun	Circulate document on strategic planning By December, design a process for developing the mission statement Send board draft email regarding memorial options; after board comment, send final email to discussion list
Ron	Request information on committee composition and responsibilities from committee chairs
Sarah	Schedule RE meeting without teachers, but with Rev. Fa Jun and a board member, for January