

Minutes, UUFLG Board of Trustees Meeting, August 9, 2018

This meeting of the UUFLG Board of Trustees was called to order at 7:07 p.m. at UUFLG.

Present:

Linda Osborne (president)
Lynn Golbetz (secretary)
Rick Roberts (treasurer)

Ron Kirkland (trustee at large)
Edy Young

The board welcomed Rick Roberts to his first meeting as UUFLG treasurer.
The board approved the minutes for the July 12, 2018, meeting.

Strategic Plan

Edy noted that it would be easier for the design and long-term planning group (which presently comprises Edy, Lida Kluzek, Maggi Benson, and Jo Cooley) to be a separate committee from Building & Grounds.

Finance

Rick suggests that earmarking a set percentage of income for long-term needs be a goal rather than a requirement.

Rev. Fa Jun's contract needs to be revised to reflect the salary increase approved at the May business meeting.
Lynn will input the revision and forward to Linda.

Building and Grounds

Edy had two contractors look at the energy audit projects and the bathroom remodel sought by Social Action. Their unofficial estimates were higher than we would like. Former member and architect Bill Gould is willing to advise us. Handyman would be able to do some of the work if we specify it precisely.

Ron noted that we have blueprints of the later construction, so we could ascertain if, e.g., there is asbestos.

Ron is getting samples of replacement LED tubes for the foyer ceiling.

Ron's uncle, a handyman, would be willing to provide a proposal on improving the doors in accordance with the energy auditor's recommendations.

There are temperature-controlled louvers that could be installed in the cupola, so that they would only open when necessary for convection; we would only need two, not four.

Laurie Roberts and Ron have been talking to shadecloth vendors and have received an estimate for about \$3,000. They are now looking at sails for less. The money would have to come from the surplus/general operating funds. Design and Finance currently have different preferences on color.

Edy noted that the cleaners are being paid for six person-hours a week but putting in about an hour and a half. She knows this from personal observation. Edy volunteered to call the cleaning service *once* to try to address these problems. For the longer term, the Fellowship needs to identify someone to interact with the service (which is contracted through the end of 2018) and/or document what they are doing. We could consider moving the job to Friday, when more Fellowship members are here to observe.

The meeting was adjourned at 8:18 p.m. The next meeting of the board will be held at 7:00 on Thursday, Sept. 13, at UUFLG.

Respectfully submitted,
Lynn Golbetz (Secretary)

Action Items

Linda	Speak with Rev. Fa Jun about personnel review committee
Lynn	Ask Rev. Fa Jun if he feels the need for a Committee on Ministry
	Review remaining policies and circulate one or two each month with proposed updates
	Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
Ron	Check with Building & Grounds on allocating some bulletin board space for members to advertise their skills/services
Sarah	Prepare draft of procedures for background checks
	Write up new policy on office use after service for Weekly Update
	Schedule semiannual parent meetings
	Encourage more current parents to join RE Committee