

UUFLG Board Meeting July 17, 2014

In attendance: Jim Beebe, Lorraine Olson, Irving Yabroff, Alan Martin, Luigi Rossasto, Dave Kiebert (former Board member)

Meeting called to order at 7pm, Check-in

June 5 minutes approved

Board authorizes spending up to \$3,000 of Building and Grounds reserve fund for deferred maintenance building repairs.

Personnel Committee job description to be revised to include three persons selected by the Board, not including the minister. Members don't have to be on the Board. Irving will continue on committee and supervise Lea Cox and Carmella Condino. Jim will ask Katie Stubstad to be on the committee and supervise the teachers. A third member is still needed. Decision to be made by the next Board meeting. Head of Sunday Services Committee will supervise Dave Coldren.

Publish a list of supervisors of our staff so members will know whom to contact about any problems. Use membership directory, website to list the supervisors. Alan Martin volunteered to make a chart with input from Irving and Jim.

Reactivate Administration and Communications Committee that has worked with our Administrator to help decide on design and functioning of website, email lists, rental policies, and social networking. The initial committee would be Lea, Irving and Ann Campbell. Jim will ask Lynn Golbetz to work on this committee.

The Fellowship Minute will be reinstated during Sunday services. Standing committees, working groups, ad hoc groups will describe 1) their mission/purpose; 2) their current activities; 3) how we can help them. Luigi, as Trustee-at-Large, is the Board's liaison with committees and will manage the list of committee members and their assigned Fellowship Minute each week.

Boy Scouts gave UUFLG a proposal to be a chartering organization for a Cub Scout den: there is a strong concern about wear and tear on our building from a group that is not paying rent, and preventing us from renting the building at full rent to other groups. Jim will talk to Ken Bower, the boy scout leader, to express our concerns, ask if they can pay rent, and suggest they continue looking for another organization just in case it is not approved. Board to vote next month.

Concerns about our shrinking membership. Suggestions include:

- Survey membership to ask what brought them to UUFLG and what made them join.
- Implement a good follow-up program for visitors and get them involved in activities.

- Encourage members to invite their friends, one-on-one, to come to a Sunday Service.

Jim will ask Joshua Searle-White of the PCD/UUA to visit and help us figure out how to grow our membership. We can pay from the Board of Trustees Development Fund (line item 501), which has \$400.

Finance Committee has approved a proposal to give Lea an extra two hours a week, for two months, to focus on special projects, including building rentals.

Board approved the employment contracts for Laura Leong, Carmella Condino, and Lea Cox.

UUFLG email lists:

The three public lists, Announcements, Discussion and Social Action, are open to anyone to subscribe themselves to but only the administrators can see the list of subscribers. All other lists, i.e. the committee lists, must have administrator approval and once subscribed can view the list of subscribers. Any subscriber on any of the lists can unsubscribe themselves.

Irving will send everyone on each list the instructions to see everyone else on that list

Jim will work with the Administration and Communications Committee to write the policy of who can be on the lists.

Meeting adjourned at 9:05

Next meeting: August 21 at 7pm