

UUFLG Board Meeting August 21, 2014

In attendance: Irving Yabroff, Alan Martin, Jim Beebe

Meeting called to order at 7:05 pm

Check-in

Minutes of July 17, 2014 approved.

Cub Scouts

- o Met with Ken Bowers, Club Scout leader. Board voted to become the Chartered Organization for Pack 301, and unofficially for Troop 60301.
- o Ken will negotiate meeting times and a nominal rent with Lea.
- o As Board President, Jim will be the Head of the Chartered Organization.
- o We need a member of our fellowship to be our Chartered Organization Representative (COR). Jim has more details for any member who might interested in serving as our COR. We need a COR before we can sign the Charter Agreement.

Irving Yabroff sent the Leadership Committee instructions on how you can view the list of subscribers on any email list on which you are a subscriber except for the Announcements, Discussion and Social Action lists. The list of subscribers on those three lists can only be viewed by the list administrators: Lea Cox and Irving Yabroff.

Board voted to approve the Job Description for the three-person Personnel Committee. The Board has appointed one person to the Committee. The Committee members re all members of the Fellowship, and at least one of them will a member of the Board. and none of them will a paid staff member.

See attached "PC Job Description"

The Board approved a chart showing the Supervisor for each of the Fellowship's paid-staff or independent- contractor. Listing a committee as the Supervisor, means that the committee will appoint the person to be the Supervisor.

This chart will be posted on the UUFLG website so that any member having issue with a member of the staff, will know whom to contact.

See attached "Staff/Supervisor".

The review of the Statement of Purpose of the new Administration and Communication Working Group (ACWG, previously misidentified as Administration and Communication Committee) was rescheduled to September. The ACWG will work on projects such as the design and functioning of website, email lists and rental policies

The Fellowship Minute has been reinstated. Each Sunday a representative from a committee, working group, or ad hoc group take a minute to describe 1) the group's mission/purpose; 2) its current activities; 3) how the rest of us can we help the group. Carmella manages the list of Fellowship Minute speakers.

At Jim's invitation Joshua Searle-White, the Executive Director of PCD, will meet with the Board and Fa Jun to decide how he can best help us grow our membership.

Lea has been given an extra two hours a week, for two months, to focus on building rentals. This comes under special projects in her contract.

Board approved the employment contracts for Fa Jun.

Pancake Breakfast will be on Sunday, September 7.

Committees that hold meetings and take minutes, are requested to send a copy of the minutes to the Leadership Team.

Tim Connelly has volunteered to be the Project Leader of an opportunity from an organization called Farmigo. The Fellowship will earn money by providing a once-a-week distribution center for bags of fresh fruits and vegetables purchased from local farmers (within a 250 mile radius).

Meeting adjourned at 9:00 p.m.

Next meeting: September 18 at 7pm

Submitted by Jim Beebe