

## **Minutes, UUFLG Board of Trustees Meeting, June 16, 2016**

This meeting of the UUFLG Board of Trustees was called to order at 7:04 p.m. at UUFLG.

### **Present:**

Jim Beebe (president)

Lynn Golbetz (interim vice president/incoming secretary)

Tim Connelly (incoming vice president)

Ann Campbell (treasurer)

Edy Young (trustee at large)

The board adopted the agenda as modified for this meeting and the minutes as corrected for the meeting of May 19, 2016.

### **Employment**

Lance Jacobson is now employed as the UUFLG administrator per the terms and conditions agreed upon at the last board meeting.

### **Minister**

Jim reported that there was a good discussion at the town hall meeting held June 12. A second meeting is scheduled for July, so everyone can have a chance to be heard. A membership meeting to vote on settling Fa Jun will probably be held in September. It was again noted that this will require an amendment to the bylaws.

### **Safe Congregation**

The board discussed the draft changes to the Safe Congregation policy. It was suggested that a time element is needed, i.e., an immediate response to the reporter on what will be happening and what protection can be provided. Lynn will contemplate how to draft this.

### **Communication**

Jim requests that committee heads submit reports by the July board meeting. He will contact Linda to ensure follow-up.

The posted emergency contact lists (for Building & Grounds, etc.) need updating. Tim will take the lead on this.

Jim will offer a "Getting to Know UU" class in August or the fall months. The Connections Committee is working on this as well, so he will check with them.

### **Photo Release**

The Connections Committee is looking at photo release language and will get back to the board on this.

### **Finance**

Ann reported that the fellowship currently has \$20,000 for a new roof. Donna and Lance are getting an estimate, and the Finance Committee is continuing with a low-key capital campaign. The goal is to get it done before the rainy season.

Edy has estimates for fixing the cupola and will give them to Ann, but someone needs to get onto the roof with whoever is providing the estimates for the overall job. Some roofers will not do cupolas.

The air conditioning has been fixed at a cost of \$750, including new filters. We will be significantly over our maintenance budget this year.

### **Welcoming**

Linda and Donna are working on our submission to UUA to become a Welcoming Congregation. They are targeting fall for completion.

### **Police Report**

Someone cut the locks on the outside enclosure and tool cabinet but did not take anything. The police advised us to put on area alerts if we are really concerned.

### **Committee Recruitment**

Jim suggested that we do committee recruitment a couple of Sundays a year, with the first being this September or October. The trustee at large would organize this.

### **Design Group Proposal**

There was discussion of the appropriateness of raising funds for "side projects" rather than coordinating all fundraising through Finance for board-determined priorities. For example, funds raised for the design proposal might otherwise have gone to fixing the roof, which is a higher priority. The procedure for members wanting to do something outside the budget is to raise the question with Finance, which makes a recommendation on it; if it will cost more than a certain amount, the board must approve it.

The fellowship may need a policy on this; Lynn will see if we have one.

The board looked at the sanctuary in the context of the proposed design improvements.

The board granted the Design Committee permission to undertake activities no. 1-4 described in the attachment to the agenda for this meeting and attached to these minutes. (Note: the board did not vote to fund or raise funds for these activities.)

The meeting was adjourned at 8:54 p.m.

The next meeting of the board will be held at 7:00 on Thursday, July 21, at UUFLG.

Respectfully submitted,  
Lynn Golbetz (Acting Secretary)

### **Motions Approved**

The board granted the Design Committee permission to undertake activities no. 1-4 described in the attachment to the agenda for this meeting and attached to these minutes.

## Action Items

Ann & Sarah: (from May) Schedule quarterly staff meetings  
Fa Jun: (from May) Check potential dates for communication workshop  
Jim: Contact Linda to follow up on request for committee reports by July board meeting  
Work with Connections Committee on fall "Getting to Know UU" class  
Lynn: Revise draft Safe Congregation language to incorporate a time element for response and protection  
Check whether there is a fellowship policy on coordinating donations  
(from May) Do initial review of bylaws to ascertain if any amendments would be useful; incorporate amendment from 5/19/13 business meeting and any other past amendments  
Tim: Update the posted emergency contact lists with the current contacts

## Design Committee Proposals Approved by Board

1. Have the lower of two canopies removed from over the "stage" area, at the apex, front of the sanctuary. New canister lights will be installed and the ceiling restored. Access to the remaining canopy can remain. This removal will enhance the visual space making the focal area more open, uplifting and generous. Presently this focal point has an oppressive look.
2. Have shelves built about 2" below the top of the chancel rails and at the corners of the rails where the stair returns meet the side rails. These small, oak shelves, in unused space, will serve as places for the chime bowl on the right and the chalice on the left and will stabilize the separating corner joints in the existing rails. Visual change from the sanctuary will be minor, except that the visual "clutter" of the tables would be removed. The two tables used for chime and chalice can then be removed allowing handicapped people access to the side rails for climbing the steps.
3. Build a shelf at the apex corner of the sanctuary with the top replicating the shape of the canopy above, with a 2 to 3" edge and approximately 30", table height, from the floor. The top will be covered in laminate, for maintenance reasons, and the edge will be oak to match the chancel rail or be painted to match the walls. An oak-grained laminate will match an oak edge. The purpose of this shelf is to hold vases of flowers or other objects of meditation, honor and decoration. The objects of focus will be raised so they can be seen by those seated in the sanctuary. (This shelf can be built to look like a chalice.)
4. Have the water damage (and dropping asbestos) in the sanctuary ceiling repaired by Fred Feldman at the time he removes the lower canopy (about 2" by 4" of repair) or have it repaired by another contractor.