

Minutes, UUFLG Board of Trustees Meeting, Sept. 15, 2016

This meeting of the UUFLG Board of Trustees was called to order at 7:02 p.m. at UUFLG.

Present:

Jim Beebe (president)
Lynn Golbetz (secretary)
Ann Campbell (treasurer)

Linda Osborne (trustee at large)
Sarah Ditzler (DRE)
Rev. Fa Jun

The board approved the minutes for the meeting of August 18, 2016.

Bylaws

The board discussed the proposed revisions of the Settled Ministers article of the bylaws.

The board adopted the bylaw revision circulated by Lynn, as amended, for submission to the congregation.

Minister

The board determined that the bylaws require an in-person membership meeting to vote on calling a minister and set a date of October 9. Lynn will check with Ann for the membership list and mailing logistics.

After the vote, Jim will take the lead on establishing a working group on the installation, setting a date, deciding on invitees, etc.

Finance

The Fellowship signed a contract on Tuesday with Westshore Roofing; we have until tomorrow to cancel it. We talked to four contractors. The Redwood City fellowship really liked Westshore. They will install the cupola fascia, prime, and paint (if we give them the paint). Work will start November 1. Cost will be \$29,869, plus whatever the remediation of the underlayment costs and repairing and painting the crumbling ceiling. Finance is requesting \$35,000 to cover all costs; more than \$30,000 has been promised to date.

The board approved the contract with Westshore Roofing.

Jim suggests a lighted chalice (not an open flame) in the cupola and will look into this.

The women's group has been donating flowers for Sunday services and has asked for funds to help. The budget includes a category for Sunday services supplies. Ann requested a variance to the budget to include \$10 a week for flowers.

The board approved a variance to the budget to include \$10 a week for flowers.

RE

The summer curriculum has been completed and the Little Free Library is out. The fall curriculum will start September 25 (Gather the Spirit for the elementary-age kids, Heeding the Call: Justice Matters for the middle schoolers).

Since the end of July, average attendance has been five kids in the nursery, six in elementary, and three in middle.

Welcoming Congregation

The committee sent in the submission to the UUA on September 9.

Governance

The trustees agreed to review the circulated changes to the voting policy and decide on them next month.

Communication

The board communications/planning workshop will be held at noon on Saturday, October 1, at Ann's house; Ann and Lynn will coordinate lunch.

The meeting was adjourned at 8:18 p.m.

The next meeting of the board will be held at 7:00 on Thursday, Oct. 20, at UUFLG.

Respectfully submitted,
Lynn Golbetz (Secretary)

Motions Approved

The board adopted the bylaw revision circulated by Lynn, as amended, for submission to the congregation.

The board approved the contract with Westshore Roofing.

The board approved a variance to the budget to include \$10 a week for flowers.

Action Items

All	Review the circulated changes to the voting policy and be prepared to on them next month
Ann	Write up directions on operating the AC/heating system and provide to Tim Give Tim the materials on how to operate the monitor in the sanctuary
Lynn	Review staff policy and recirculate with changes Prepare voting materials Consult with Tim on the policy on control of donations Review bylaws to ascertain if any other amendments would be useful
Tim:	Prepare emergency binders