

## **Minutes, UUFLG Board of Trustees Meeting, Feb. 16, 2017**

This meeting of the UUFLG Board of Trustees was called to order at 7:08 p.m. at UUFLG.

### **Present:**

Jim Beebe (president)	Ann Campbell (treasurer)
Tim Connelly (vice president)	Rev. Fa Jun
Lynn Golbetz (secretary)	Sarah Ditzler (DRE)

The board approved the minutes for the meeting of January 19, 2017.

### **Religious Education**

Sarah circulated the list of children and youth currently registered for RE (seven in nursery, 11 in elementary, and eight in middle school). RE may split the elementary group later this year because it is large and diverse in age.

### **Minister**

The installation planning is going well. Rev. Fa Jun has prepared the service. Rick Roberts is organizing the food, Summer Lopez the other event details. RSVPs are arriving slowly; Lynn volunteered to circulate a reminder email.

The board approved Rev. Fa Jun's contract as revised to change "consulting" to "settled" minister and to delete the accidental inclusion of the "offer" line.

### **Building Information**

Development of the Building Information Binder is proceeding. Tim and Ron are developing a floor plan for it.

### **Finance**

The pledge drive will continue until the needed pledges are obtained. The committee is considering starting the drive later in the year in future, as this is a time when many families are incurring other expenses.

Tim is working with Cindy and Edy regarding endowment.

### **Governance**

Because the Connections discussion of defining members and friends was inconclusive, further board discussion of the policies on the membership list and new member induction will be postponed until March.

Lynn reported that the Nominating Committee is confident it will have a slate for the May election.

### **Social Action**

Ann suggests informing the congregation how much is raised for Share the Plate each month when we announce the next recipient. Social Action will need to give this information to the appropriate worship associate.

The Fellowship has provisionally agreed to allow Together We Will to use our facility for meetings rent free. Rev. Fa Jun believes being more active will bring us more revenue than increasing our rentals. He suggests partnering with Together We Will (which resembles the Indivisible groups) as part of our social action. However, we would need to make sure we are in alignment on principles and regarding our 501(c)(3) status. He will ask Kathryn to write up a statement of purposes; we need to decide if we have particular requests regarding types of issues.

Rev. Fa Jun also proposes doing an Activism 101 class, pairing it with a Huddle. It was suggested that becoming more political may increase the size of, and energize, the Social Action Committee.

### **Signage**

Lynn reported that Ellen Hill has raised concerns about the board's January vote to modify the Blossom Hill Road sign to say "Unitarian Universalist Fellowship." The board agreed to discuss this at the next meeting, so Linda Osborne can be present. Meanwhile, Tim will check on other fellowships' signs.

### **First Advantage Contract**

First Advantage is the organization Tim uses for background checks. He and Ann both approve of its proposed contractual changes.

### **Board Goals**

Linda's contact is unable to assist with strategic planning brainstorming at the congregational level. Rev. Fa Jun is developing a proposal for a strategic planning process and will present it at the March board meeting.

The meeting was adjourned at 8:33 p.m. The next meeting of the board will be held at 7:00 on Thursday, Mar. 15, at UUFLG.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### **Motion Approved**

The board approved Rev. Fa Jun's contract as revised to change "consulting" to "settled" minister and to delete the accidental inclusion of the "offer" line.

### **Action Items**

All	Once receive statement of purposes from Together We Will, determine whether purposes are consistent with ours and with our 501(c)(3) status
Ann	Write up directions on operating the AC/heating system and provide to Tim Revise Rev. Fa Jun's contract per changes approved by board
Jim	Ask Connections to review policies on updating membership list and new member induction; to clarify definition of "Friend"; and to organize training for new greeters Check with Sue Ann and Ellen on whom the Social Action email list comprises Contact UUA about revising its website to reflect Rev. Fa Jun's being our called minister
Linda	Check with her contact on strategic planning
Lynn	Revise policy on membership list and new member induction after receiving Connections input Draft policy on hiring members Review all policies and circulate one or two each month with proposed updates Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
Lynn & Tim	Consult on policy on control of donations
Rev. Fa Jun	Ask Kathryn to write up a statement of purposes for Together We Will Develop proposal for strategic planning
Tim	Prepare building information binders Establish Endowment Committee; report to board in March Check on wording of other fellowships' signs