

Minutes, UUFLG Board of Trustees Meeting, Jan. 19, 2017

This meeting of the UUFLG Board of Trustees was called to order at 7:04 p.m. at UUFLG.

Present:

Jim Beebe (president)

Ann Campbell (treasurer)

Tim Connelly (vice president)

Linda Osborne (trustee at large)

Lynn Golbetz (secretary)

Rev. Fa Jun

The board approved the minutes for the meeting of December 15, 2016.

Religious Education

Sarah has reported that 19 children and youth are registered for RE, although there are 25 who attend on a recurring basis.

Minister

Installation planning is proceeding apace. Invitations are going out and a menu and setup for the reception are being determined. Rev. Fa Jun will give the service script to Jim a week in advance and will ask if Dave can play at the service.

The board approved amending Rev. Fa Jun's contract to change "consulting" to "settled" minister and to delete the accidental inclusion of the "offer" line.

Building Information

Development of the Building Information Binder is proceeding.

Pursuant to a request from Lance, Tim will check with Ron to make sure that our irrigation is off.

There is a short circuit somewhere in the electrical system, causing brief outages in the sanctuary. Lynn will email Ron and Building & Grounds about this.

Finance

At the half-year mark, our expenses are running two or three thousand dollars below budget.

Pledge drive planning is under way. Ann noted that an average pledge of \$1,700 per "pledge unit" would cover our expenses.

Cindy has agreed to meet with Ann to discuss a planned-giving program.

The board discussed the question of establishing operating reserves and/or an endowment. Tim volunteered to find two other people and form an Endowment Committee. He will provide an update at the March board meeting (not February because of the scheduling of Ann's initial meeting with Cindy).

Governance

The board discussed revisions to the policies on updating the membership list and on new member induction. It was agreed that Jim should ask the Connections Committee to review the drafts before the board votes on them. Lynn will get Jim the latest drafts. Jim will also ask Connections its thoughts on clarifying the designation of "Friend."

Jim noted that some training is needed for new greeters. He will check with Connections on that.

Social Action

Volunteers are still working with Habitat for Humanity.

The committee has decided to diversify the recipients of Share the Plate. Rather than all being local, each year one will be statewide, one national, and one international. The committee may also modify the list of recipients to suit services being presented and projects being implemented. This discussion is in process.

Welcoming Congregation

Last month's minutes indicated that the Welcoming Congregation Committee would no longer be active, having successfully attained "welcoming congregation" status for the Fellowship. However, some committee members would like it to stay active for purposes such as recognizing key events in LGBTQ history. The board supports the continuation of the committee for anyone who would like to stay on it.

Signage

Previously the board had determined that the new sign on Blossom Hill Road should say "Unitarian Fellowship," with the third board reserved for the Welcoming Congregation symbol. It has since learned that some fellowships deliberately call themselves only "Unitarian" and that this may be a meaningful distinction to some people potentially interested in the Fellowship.

The board voted to modify the Blossom Hill Road sign to say "Unitarian Universalist Fellowship." Lynn will communicate this to Building & Grounds.

The Welcoming Congregation Committee would like a more visible external indication that the Fellowship is a welcoming congregation. Lynn will ask the committee, along with Building & Grounds, for a specific proposal for board consideration.

Board Goals

The board discussed strategic planning with a five-year horizon as well as establishment of longer-term goals. This would be a process involving the entire congregation. Linda will check with her contact who runs brainstorming sessions for congregations on this kind of thing to see if she would be able to help or give us some recommendations. The initial goal would be to open this discussion in spring following Rev. Fa Jun's installation.

Rev. Fa Jun proposed a roughly one-year schedule of data gathering and high-level planning followed by committee work on the specifics of a strategic plan and a vote by the congregation on the broad strokes of the plan at our May 2018 business meeting. Elements of the process would include a service on who we are and where we are going and a preliminary report halfway through the process. Rev. Fa Jun will flesh out this proposal for the next board meeting.

The meeting was adjourned at 8:50 p.m. The next meeting of the board will be held at 7:00 on Thursday, Feb. 16, at UUFLG.

Respectfully submitted,
Lynn Golbetz (Secretary)

Motions Approved

The board approved amending Rev. Fa Jun's contract to change "consulting" to "settled" minister and to delete the accidental inclusion of the "offer" line.

The board voted to modify the Blossom Hill Road sign to say "Unitarian Universalist Fellowship."

Action Items

Ann	Write up directions on operating the AC/heating system and provide to Tim Revise Rev. Fa Jun's contract per changes approved by board
Jim	Ask Connections to review policies on updating membership list and new member induction; to clarify definition of "Friend"; and to organize training for new greeters Check with Sue Ann and Ellen on whom the Social Action email list comprises Contact UUA about revising its website to reflect Rev. Fa Jun's being our called minister
Linda	Check with her contact on strategic planning
Lynn	Revise policy on membership list and new member induction after receiving Connections input Draft policy on hiring members Review all policies and circulate one or two each month with proposed updates Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
Lynn & Tim	Consult on policy on control of donations
Rev. Fa Jun	Prepare installation service; to Jim by Feb. 18 Ask Dave if he can play at installation Develop proposal for strategic planning
Tim	Prepare building information binders Establish Endowment Committee; report to board in March