

Minutes, UUFLG Board of Trustees Meeting, Sept. 21, 2017

This meeting of the UUFLG Board of Trustees was called to order at 7:10 p.m. at UUFLG.

Present:

Linda Osborne (president)

Ann Campbell (treasurer)

Karen O'Brien (vice president)

Rev. Fa Jun

Lynn Golbetz (secretary)

The board approved the minutes for the meeting of August 17, 2017.

Building

Rev. Fa Jun suggests that the mission of the Design Working Group be to come up with an overall decorative scheme (with costs). This would be made available for comment by the congregation, reviewed by Finance, voted on by the congregation, and then implemented. The board agreed to this.

The board discussed the need for a description of the responsibilities of the Building and Grounds Committee (including long-term planning) and an allocation of these responsibilities among committee members. Rev. Fa Jun will ascertain from Ellen who is currently on the committee and whether there is already a list of its responsibilities.

Ron has looked at the termite mitigation bids and approved one, which Ann will implement.

Finance

The pledge drive has been moved to April; the auction may be held in February.

The board approved the endowment fund policy as proposed by the Endowment Committee.

Governance

The board reached an agreement to send out any necessary materials for review by the Monday or Tuesday of the week the board meets, and to read all such materials in advance of the meeting.

The board approved the policy on disruptive behavior.

Strategic Planning

Rev. Fa Jun suggests focusing this year's planning process on development of a fellowship mission statement. The existing committees would then do the work of developing annual strategies, tactics, and metrics based on the mission and the overarching needs identified by fellowship members at the Spiritual Cafe. The goal is to help all of us stay "out of the weeds" by focusing on how our actions implement the mission (and strategies).

The October 1 Spiritual Cafe will focus on developing a mission statement. The current tentative plan is to hold a town hall in January to boil down the results. After the mission statement is adopted, Rev. Fa Jun volunteers to participate in one meeting of each committee to assist with the development of strategies.

The meeting was adjourned at 8:18 p.m. The next meeting of the board will be held at 7:00 on Thursday, October 19, at UUFLG.

Respectfully submitted,
Lynn Golbetz (Secretary)

Motions Approved

The board approved the endowment fund policy as proposed by the Endowment Committee.

The board approved the policy on disruptive behavior.

Action Items

All	Send out any materials for review by Monday or Tuesday of board meeting week...and read them
Lynn	Draft policy on hiring members
	Review all policies and circulate one or two each month with proposed updates
	Review bylaws to ascertain if any other amendments would be useful
Lynn & Sarah	Look at/revise RE portions of safe congregation policy
	Prepare statement of the responsibilities and limitations of the DRE position
Rev. Fa Jun	Meet with Ellen: who is on B&G Committee? Does it have a task list?
	Meet with Edy re development of Design Committee proposal