

## Minutes, UUFLG Board of Trustees Meeting, June 4, 2020

This special meeting of the UUFLG Board of Trustees was called to order at 7:00 p.m. via video conference.

### Present:

Linda Osborne (president)

Karen O'Brien (vice president)

Lynn Golbetz (secretary)

Rick Roberts (treasurer)

Ron Kirkland (trustee at large)

Colleen Hamilton (DRE)

Rev. Fa Jun

### Key Policy

The board passed the new key policy. Laurie will be the primary custodian and Lance the secondary custodian, and they will maintain a Google doc with key numbers and assignments. Lynn will send the policy to Lance for posting on our website. Lance will give Laurie the new lockbox code.

### Black Lives Matter Flag

The board discussed putting a Black Lives Matter flag up at the Fellowship as an expression of our UU values. Rev. Fa Jun will announce this at the next service, and we will put the flag up the following week.

The board approved putting up a Black Lives Matter flag.

### Finances

Rev. Fa Jun's recollection on offertory language is that we agreed to first change it regarding PayPal donations, and second regarding our financial need. The goal is to express our need for the support of the congregation without being negative or indicating we are in dire straits. Rev. Fa Jun will draft a Google doc, and the Sunday Services Committee will look at it this week.

Rick noted that for every month we (and Unity) do not return to the building, we lose \$1,000 in rent. Donations also will remain lower. Without significant expense reduction, we would be digging into reserves in six months, and have used up at least 30% of them in a year.

*Rev. Fa Jun and Colleen excused.*

The board discussed the process for determining employee payment during the Fellowship's closure. It was noted that some employees' work depends heavily on having access to the building, while others' does not. The board's vote on this matter is recorded in the HR Confidential addendum to these minutes.

The meeting was adjourned at 8:34. The next board meeting is scheduled for Thursday, June 11, at 7:00 p.m. via Zoom. That meeting will focus on planning for the business meeting.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### Motions Approved

The board passed the new key policy.

The board approved putting up a Black Lives Matter flag.

**Action Items**

Colleen	Create arts page for UUFLG website
Karen/Rick	Prepare PPP application (due end of June)
Lynn/Karen	With Sunday Services Committee, create alternative "in-house" services as needed
	Request service associates to encourage attendees to invite others to remote services
Rev. Fa Jun	Initiate regular "caring call"