

UUFLG Board of Trustees meeting - August 13th, 2020

Minutes prepared by Charlie Holst, Secretary

Attendees:

Linda Osborne (president)	Rev. Fa Jun
Karen O'Brien (vice president)	Colleen Hamilton (DRE)
Rick Roberts (treasurer)	Lynn Golbetz
Charlie Holst (secretary)	Cindy Giesing
Sarah Ditzler (member-at-large)	

Meeting called to order (August 13th, 2020 - 7:05 pm, via Zoom), followed by check-in

The board approved the minutes for the July 9, 2020 meeting.

Finance and Stewardship updates (Rick)

- Fiscal year 2020 to-date: Budget vs. Actual
- Income vs. expenses

Finance committee presented the current financial status of UUFLG. The positive financial position at the end of the 2019-20 fiscal year (enabled by strong rental income) led to a surplus which is now being drawn upon due to the ongoing challenging situation posed by COVID-19 shutdown (with the ensuing loss of rental income, decreased pledges, and lower weekly plate donations). Final pledges for 2020-21 fiscal year have been finalized and are ~\$70k. Original projected and planned re-opening of the physical building was for September, which now appears highly unlikely. Weekly donations are also down (from \$200-300/week pre-COVID to about \$100/week now). The PPP funds received provide enough cash to cover ~2 months of salaries, which was a much needed boost. Cindy has joined the finance committee to help out where possible. Charlie shared some [graphical representations](#) of the income, expense, and net income pre- and post-COVID, including projections to the end of 2020 calendar year.

No update from the Stewardship committee, since time with Ron hasn't been scheduled. Rick proposed a socially distanced walk-through for the proposed work when it's safe to do so.

Finances and Communications - Board approved a Proposal by Rick to schedule in September a "Town Hall" meeting after a service. In this meeting, the Finance Committee will transparently discuss the current and projected financial situation of the Fellowship.

COVID-19 task force update (Charlie) - Until the Santa Clara County guidance changes for indoor gatherings, UUFLG is limited to outdoor gatherings following the County guidelines. Here is [a link](#) to the County guidelines that apply to UUFLG.

RE update (Colleen) - RE committee is planning to conduct a parent survey to best gauge how to serve the UUFLG community at this time. The Board approved the request to utilize Arthur to

support upcoming RE events. The Board also agreed with the proposal by the DRE to invite other area UU youth groups to participate in in-person outdoor socially-distanced events at UUFLG. The suggestion was made to extend the invitation to Unity as well.

Update on **insurance**: our insurance broker was consulted and UUFLG is covered from a liability point of view with regard to COVID.

Outdoor access: Charlie volunteered to be a point of contact if any of our former renters are interested in learning about how they could utilize the outdoor space at the Fellowship.

Brainstorming: new ways to increase Membership while physically “distanced” (All) - Karen and Alison are planning to explore different ways to connect with new attendees to the weekly Zoom services. Ann maintains the database of contact information, so any relevant contact information will be shared with her. Given that we are not physically restricted at this time (due to virtual services), the Board agreed that any new modes of outreach we employ at this time will be helpful (online event pages on Facebook, consider expanding to Instagram, etc.)

Future flag displays. The topic was discussed, but no final policy or decisions were made.

Building Keys - Given the limited access to the building right now, physical keys to the building are provided on an as-needed basis. Rick is the contact person.

Meeting adjourned at 9:02 pm

Next meeting—Sept. 10, 2020