

UUFLG Board of Trustees meeting - December 10th, 2020

Minutes prepared by Charlie Holst, Secretary

Attendees:

Linda Osborne (president)
Karen O'Brien (vice president)
Rick Roberts (treasurer)
Charlie Holst (secretary)

Lauri Feetham (trustee-at-large)
Rev. Fa Jun
Colleen Hamilton (DRE)
Cindy Giesing

Meeting called to order (7:05 pm, via Zoom), followed by check-in

The board approved the minutes for the November 19, 2020 meeting.

Welcome to Lauri as the new member-at-large!

Garden Boutique (Rick)

The outdoor Garden Boutique was canceled at the last minute. Going direct-to-consumer. Laurie has already collected ~\$500! Laurie & Robb are transitioning the event to an online format (Better World). App is up and running; are working to test the credit card functionality. After that, they'll be able to roll it out - aiming for this weekend (12/12+). Birdseed hangers are also being sold.

Care bears (Fa Jun)

Lynn posted the minutes. Planning to do a round-up every quarter to make sure no one is slipping through the cracks. Meeting with the formal Caring Committee tomorrow - Fa Jun will work to connect the two efforts. Fa Jun has been also doing "tech support" to help individuals access digital content. Calls to members/friends will likely start soon - no official start date for calls.

Finance committee update (Rick)

Still in about the same financial situation as before. Rental and monthly contributions are down. Finance committee is preparing status letters to send to individuals who have pledged to remind them of their progress to date.

Karen has submitted the application to US Bank for the PPP loan forgiveness; it has already been approved by the bank. Next step is to receive official word from the Small Business Administration.

Cindy also gave her perspective on the cash flow situation. We're still about where we were 6-7 months ago, due largely to the PPP loan. She anticipates that we will probably feel a crunch in

early Spring from a cash flow point of view. Our members are doing a really good job keeping up with their pledges, which is helping the situation.

Cindy & Rick met with an HVAC contractor (ColdCraft), who recommended doing insulation, doors & windows (thermal barrier) as a good first step - and would move our building toward the goal of a Green Sanctuary. It'd be a big job - 4000 sq ft. The contractor said we could "nurse" our system along for another 1-4 years. Cost for removal with replacement with a similar system would be ~\$22,000. Upgrading to a more advanced system would cost at least \$35,000. Rick will move forward involving the Stewardship committee. Cindy will follow up with vendors on the specific question of air turnover

Update from RE committee (Colleen)

1. Sarah will make in-service announcements because Colleen has to leave at 11:29
2. Under lockdown and with winter weather expected, in-person events are suspended and socially distanced activities re-emphasized - hopefully restart outdoor events in March/April (fingers crossed).
3. Caring calls are imminent.
4. *All We Can Save* study circles launched well and ongoing.
5. Nov. Afternoon of Service was well received (birdseed ornaments - several have already been sold - currently \$65 collected).
6. Children will participate in Dec. 27 all-ages lay-led service led by Karen.
7. We hope to adapt involvement of children in annual survival sack project (with Social Action committee) to Covid conditions.

Great to see the RE committee connecting effectively with Caring, Social Action, and other committees. Colleen shared that she is now able to invite UUFLG kids to the Sunnyvale younger kid Zoom meetings.

Fa Jun News (Fa Jun)

Rev. Fa Jun will be moving out of town until July; will be within commuting distance once a week. He will continue to actively participate online while we're socially distanced.

Performance Reviewing our Minister (all)

Rev. Fa Jun has drafted some questions he would propose for the review. Charlie volunteered to collate the questions and prepare the questionnaire / online form.

Next Board Meeting Agenda Item: "Membership in the time of COVID"

Key questions: What does membership mean at this time? How will we celebrate new membership while physically distanced? Etc.

Cindy, Charlie, Fa Jun, and possibly a couple of others will start the process of reseeding the Membership committee, which is now all-but-defunct.

Meeting adjourned at 8:21 pm

Next meeting—Jan. 14, 2020