

## UUFLG Board of Trustees meeting - January 14th, 2021

Minutes prepared by Charlie Holst, Secretary

### Attendees:

Karen O'Brien (vice president)  
Rick Roberts (treasurer)  
Charlie Holst (secretary)

Colleen Hamilton (DRE)  
Rev. Fa Jun

Meeting called to order (7:05 pm, via Zoom), followed by check-in

The board approved the minutes for the January 14, 2020 meeting.

### Review of Boutique Fundraiser (Rick)

Money is still coming in - total so far is \$2255, with \$743 through the auction (kudos to Robb, Lauri, and Karen Fitch). Discussing scheduling another auction in the spring.

### Finance committee update (Rick)

Good news - UUFLG will qualify for the new PPP, amount TBD. The Board approved the motion to apply for another PPP. December was low for contributions & pledges, so the overall financial status is trending negative. Finance committee is starting to plan for 2021 pledge drive; Donna has drafted a letter, which the committee would like to be reviewed by the Board before sending to the membership. Ann is currently working on sending out letters to members updating them on their contributions compared to their pledge; this is convenient to do in January, since it's the time of year to do the charitable donation reports for taxes.

### HVAC update (Rick)

Cindy and Rick met with another contractor. The current thinking of the Finance Committee now is that UUFLG should focus on thermal efficiency (thermal barrier) - upgrade windows, weather stripping, replace insulation, seal rafters/joists, automatic louvered windows in cupola, etc. These efforts will support our goal to become a Green Sanctuary, too. After thermal barrier work is done, then improvements to HVAC will be more beneficial. The irrigation system is also in need of some work.

### Update from RE committee (Colleen)

1. Engage families through newly available Sunnyvale Zoom classes as well as All We Can Save study circles, which we will be opening to Sunnyvale, and periodic online posts in addition to established Covidtime means.
2. RE "Care Bear" calls will proceed through initial personalized email contact with info about these new opportunities and offering follow-up calls.

3. Outdoor birdseed ornaments raised funds and strengthened community bonds.
4. Annual survival sack drive with Sacred Heart going forward in February with some Covid modifications.
5. [Each Green Corner](#) offers supplies, labor, knowhow, and distribution network to grow food for those in need. We would like to consider this possibility for a box in the children's lot.

### **"Membership in the time of COVID" - renewing a Membership committee (Charlie)**

Cindy, Fa Jun, and Charlie will meet next Thursday to start this process. Discussion about "New to UU" class frequency.

### **Feedback from Sunday Service Committee (Karen)**

SSC got a lot of feedback, particularly families, about the 12/21/20 service. Feedback was that there were inappropriate music choices, tenor, etc. Request to Board is to consider covering this topic during the Performance Review process.

### **Committee Update from Member-at-Large (Lauri)**

- Endowment committee (Cindy)
  - Investments increased 10% \$44,106 (12/19-12/20)
  - Building fund \$70,298
  - Crane Endowment fund \$16,911 (restricted use)
- Building & Grounds (Ellen)
  - December work day did not happen; January work day unlikely due to COVID situation
  - Senior vaccinations will be helpful, given the age of the volunteers
  - Repainted yellow curbs, built retaining wall in redwood tree area, and many other maintenance projects completed
  - Would like to tackle a few indoor painting projects while still not holding indoor gatherings; requested feedback from the Board on budget for paint & guidance on indoor work with COVID situation
- Caring committee (Sarah)
  - No recent meetings
  - 1st meeting of empathy support group - next Sunday
- Connections committee (Ann)
  - Hasn't met since last March
  - Needs to be rejuvenated

Meeting adjourned at 8:18 pm

**Next meeting**—Feb. 11, 2020