

Minutes, UUFLG Board of Trustees Meeting, Jan. 13, 2022

This meeting of the UUFLG Board of Trustees was held by video conference.

Present:

Karen O'Brien (president)

Sarah Ditzler

Lynn Golbetz (secretary)

Arturo Montoya

Rick Roberts (treasurer)

Laurie Roberts

Lauri Feetham (trustee at large)

Rev. Fa Jun

Donna Brewer

Colleen Hamilton (DRE)

Mark Ditzler

The board approved the minutes for the Dec. 9, 2021, meeting.

COVID

Mark Ditzler brought up concerns that the decision to hold services exclusively via Zoom for January seemed to have been made through unofficial channels. He requested clarification of clarify the process for presenting decisions to the board. It was agreed that large decisions needed to be made by the board at a meeting, if possible, but that email threads are sometimes warranted for decisions where time is of the essence.

The closure decision involved emails among a group that included all board members, Covid task force members, and those taking the lead in planning Ellen's memorial service, as well as a meeting to which all of the above were invited, and at which a quorum of board members were present. To address concerns about the transparency of this decision, Karen O. will draft a letter to the community to clarify the process and the expected short-term nature of the change. Rev. Fa Jun will also make an announcement on this from the pulpit.

Finance and Stewardship

Arturo presented the possibility of obtaining a small amount of income by providing electricity and a small amount of bandwidth by hosting a site for Helium Network (decentralized wireless infrastructure). He and Rick will coordinate a time to begin a test run.

Building and Grounds will temporarily be operating under Stewardship. The Stewardship Committee is in need of more members. Its next project is finding an architect to design remodeled bathrooms that meet Los Gatos requirements.

As a temporary improvement, Rev. Fa Jun proposes making the men's bathroom nonbinary (lockable), leaving the women's room as it is. The board is agreeable to this. Rev. Fa Jun will develop a mechanism for obtaining congregational feedback and circulate it to the board before it goes to the membership.

The board approved the transfer of \$30,000 from the building and grounds endowment to active reserves. Rick will work with Cindy Giesing to implement the transfer.

Finance predicts ongoing deficits for the next several months. Rick, Rev. Fa Jun, and Colleen will be meeting to discuss the budget.

RE

Sierra Golbetz will be spearheading a youth task force; the specifics are in Colleen's report but will need temporary adjustment because of Covid.

Membership

Membership is updating the directory, which will be distributed when we return to the Fellowship in person; remaining directories will be mailed after a few weeks.

Additional snack and cleanup volunteers should be coordinated either by Membership or by a volunteer coordinator. At the next Membership meeting, Rev. Fa Jun will ask that committee to come up with a protocol. He is also willing to post slots on Facebook to encourage volunteering. Rick will ask Lance if he is willing to set up SignUp Genius or the like to help.

Lynn will ask Linda if she can suggest possible language for a revised new-member policy.

The meeting was adjourned at 9:00. The next board meeting is scheduled for Thursday, February 10, at 7:00 p.m.

Respectfully submitted,
Lynn Golbetz (Secretary)

Motions Approved

The board approved the transfer of \$30,000 from building and grounds endowment to active reserve.

Future Agenda Items

February: review membership policy again
Proposed Stewardship projects
Potential budget changes
Volunteer signup system

Action Items

- Karen F: Research possibilities/process for creating memorial scholarship
- Karen O: Draft letter to community re Covid decision-making process
Contact Membership regarding potential outdoor announcement board
- Lynn: Ask Linda about language for new-member policy
- RFJ: Develop means of getting membership feedback on nonbinary bathroom proposal
Set up Zoom meeting with Rick and Colleen to discuss budget
Ask Membership about protocol for snack/cleanup volunteering
Make announcement from pulpit re Covid decision-making process
Potentially add link to newsletter on website
Work with Anna Stubstad regarding social media for UUFLG youth
Meet with Colleen regarding what church will/should look like
Ask folks to volunteer for support slots
Consult with Membership re developing a list of members and their skills
- Rick: Ask Lance if he is willing to set up SignUp Genius for UUFLG volunteering
Consult with Cindy to transfer money from building and grounds endowment
Via Finance and Stewardship, prepare priority list of facility improvement jobs
Consult with Arturo re timeline for a test run of hosting a Helium Network site