

Minutes, UUFLG Board of Trustees Meeting, Feb. 10, 2022

This meeting of the UUFLG Board of Trustees was called to order at 7:04 by video conference.

Present:

Karen O'Brien (president)	Sarah Ditzler
Karen Fitch (vice president)	Cindy Giesing
Lynn Golbetz (secretary)	Julie Matthews
Rick Roberts (treasurer)	Rev. Fa Jun
Lauri Feetham (trustee at large)	Colleen Hamilton (DRE)
Donna Brewer	

The board approved the minutes for the Jan. 13, 2022, meeting.

COVID

Following the recommendations of the task force, the fellowship intends to resume in-person/hybrid services on February 20.

Stewardship

The bathroom floor fixes are in process. More volunteers are needed for workdays. The Fitch family kindly offered to provide lunch on the March workday to encourage participation. Building & Grounds is putting together a projects list to match volunteers with jobs.

To coordinate volunteers more generally, Lance suggests Rick set up SignUp Genius and send him the link to promote its use.

The thermostat needs to be replaced. Rick and Ron will discuss what type to acquire.

Renters need clarification on operating the heating system, as the directions in the closet are not transparent. A smarter thermostat might simplify things. Meanwhile, Rev. Fa Jun, Rick, and Donna will look at the present setup on 2/20. It may be necessary to give renters a brief tutorial on heating, as we offer to do on sound.

Finance

The necessary funds have been transferred from endowment to cover the plumbing repairs. Finance Committee members generously made temporary loans to cover payroll before these funds came in. Having the funds transferred earlier would have avoided the need for this.

Upon request, several members have paid their pledges, increasing income for Jan.-Feb. but reducing it later by the corresponding amount. By the end of the church year, we will have to have increased income and/or reduced expenditures, or we will need to draw from reserves.

Unity probably will not return until the mask mandate is over, which is predicted to be a matter of weeks. Their plan is to resume meeting once a month at first, then hopefully ramp back up. Art of Living will not return until at least the end of the mask mandate, if at all.

Finance is starting to work on the pledge drive. The board discussed celebrating our accomplishments and unity during a difficult time (making stone soup). We could also request that those who are able to increase their donations do so during this time. RE offered to design a chalice poster to visually show fundraising levels reached.

Sarah and Cindy offered to help with a fundraising task force/celebratory service, and Karen O. offered Sunday Services involvement. The Fitch family offered to provide their patented razzle-dazzle. Rev. Fa Jun has put out a call for more volunteers.

Finance suggests making some reductions in the RE budget. It also suggests not employing a gardening service for a few months, possibly having two workdays a month to take up the slack.

Membership

Directories are printed and ready for distribution at the next in-person service. Membership is working on following up with visitors who fill out Zoom forms (the info has still been going to Charlie Holst). Sue Ann is willing to send out welcome emails. Lauri also sends welcomes when she enters folks in the database.

Membership won't be sending the directory out electronically this year, so the board is tabling the discussion of a proposed policy for privacy and protection of personal information.

Religious Education

The RE Committee is considering the cost-cutting measures requested by Finance. The committee's top priorities are to preserve the educational mission and the service projects. It requests board direction on a target budget and authority to decide what cuts to make to reach that figure. The program is presently coming in two or three thousand dollars under the amount budgeted for this year. Colleen has been voluntarily cutting back her paid hours.

The board needs to make and communicate clear decisions on what it is asking of RE.

Arts & Aesthetics

The Fitch family is taking the lead in a spring boutique, to be held March 19. Matthew has been working on the sign for Old Blossom Hill Road.

Governance

The board approved amending the New Member Induction policy to change "Connections Committee" to "Membership Committee" at all occurrences of the term.

The board approved amending the Updating Membership List policy to change “Connections Committee” to “Membership Committee” at all occurrences of the term.

The board approved the updated Employees and Supervisors list.

Executive Session

The board and Rev. Fa Jun discussed the Fellowship’s financial position going forward and procedures for making and communicating budget decisions. It will be holding a special meeting, with figures in hand, to consider a budget that reflects our values. Rick will contact Julie about her availability for such a meeting, and Karen O. will send out a poll to schedule it. Karen will also update Colleen on tonight’s discussion.

The meeting was adjourned at 9:30. The next regular board meeting is scheduled for Thursday, March 10, at 7:00 p.m.

Respectfully submitted,
Lynn Golbetz (Secretary)

Motions Approved

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Action Items, Immediate

Karen O: Send out poll to schedule special meeting after hears back from Rick

RFJ: With Rick, look at heating directions on 2/20

Rick: Ask Julie if she can attend a special board meeting before she leaves

With Julie, provide all relevant figures for board special meeting on budget

With RFJ, look at heating directions on 2/20

With Ron, identify thermostat replacement

Set up SignUp Genius for UUFLG volunteering

Action Items, Short-Medium Term

Karen F: Research possibilities/process for creating memorial scholarship

Karen O: Contact Membership regarding potential outdoor announcement board

RFJ: Develop means of getting membership feedback on nonbinary bathroom proposal

Ask Membership about protocol for snack/cleanup volunteering

- Potentially add link to newsletter on website
- Work with Anna Stubstad regarding social media for UUFLG youth
- Ask folks to volunteer for support slots
- Consult with Membership re developing a list of members and their skills
- Rick: Via Finance and Stewardship, prepare priority list of facility improvement jobs
- Consult with Arturo re timeline for a test run of hosting a Helium Network site

Future Agenda Items

- Budget
- Review membership policy again
- Proposed Stewardship projects
- Volunteer signup system
- Consider privacy/personal information policy