

Minutes, UUFLG Board of Trustees Meeting, Mar. 10, 2022

This meeting of the UUFLG Board of Trustees was called to order at 7:03 by video conference.

Present:

Karen O'Brien (president)

Donna Brewer

Lynn Golbetz (secretary)

Julie Matthews

Rick Roberts (treasurer)

Rev. Fa Jun

Lauri Feetham (trustee at large)

Colleen Hamilton (DRE)

The board approved the minutes for the Feb. 10 and Feb. 15, 2022, meetings.

COVID

The task force is optimistic but is not recommending any changes to our guidelines yet. It is continuing to monitor the situation; its best current prediction is that we can remove mask requirements in May.

Stewardship

Ron plans to look at the thermostat in the next week.

Finance

Art of Living is interested in returning in May. Unity may be returning on Easter and seeing how it goes. Serendipity may return in July or August and has raised the idea of a Christmas concert with divided proceeds. Recital requests are also starting to resume.

At present, fundraising needs to focus on the pledge drive and recovery of unpaid pledges for this year (presently \$19,000; reminders will be going out shortly). A separate fundraising/capital campaign effort will be considered in August.

Membership

The ceremony to recognize 10 new members is scheduled for April 3. Rev. Fa Jun has been trying to figure out the online visitor form system. He may ask Kendra if she would be willing to do this, as it goes hand in hand with achieving the holy grail of a single database.

Ministry

The Committee on Shared Ministry is down one member; a third is needed to join Robb and Donna. Rev. Fa Jun has also been looking into how other fellowships use such committees.

Rev. Fa Jun's revised contract will be signed on Sunday, March 13. Rev. Fa Jun will draft a communication to the community on this.

Religious Education

The committee is discussing restructuring plans for 2022-23 to reduce its budget by 20%. Henceforth Colleen will no longer attend board meetings, with Lauri sharing her report instead.

RE is resuming the slate of service projects that Ellen often led. Kristen Sortais and Christina Morgan have volunteered to help with RE.

Other Business

The board discussed ways of encouraging volunteer involvement: calls from pulpit with specific job descriptions and invitations for specific jobs. Colleen is working on this as well.

Upon request, Lynn will find or create a job description for service associates and send to Julie.

The board briefly discussed the ongoing planning for Ellen's memorial service.

Rev. Fa Jun has set up a UUFLG business account on Instagram.

The meeting was adjourned at 8:14. The next regular board meeting is scheduled for Thursday, April 14, at 7:00 p.m.

Respectfully submitted,
Lynn Golbetz (Secretary)

Action Items, Immediate

- Lauri: Set up SignUp Genius for UUFLG volunteering
- RFJ: Draft community communication on revised contract
With Rick, look at heating directions (2/20)
- Rick: With RFJ, look at heating directions (2/20)
With Ron, identify thermostat replacement

Action Items, Short-Medium Term

- Karen F: Research possibilities/process for creating memorial scholarship
- Karen O: Contact Membership regarding potential outdoor announcement board
- RFJ: Possibly with Kendra, figure out how to move info from online Zoom visitor forms into database
Develop means of getting membership feedback on nonbinary bathroom proposal
Ask Membership about protocol for snack/cleanup volunteering
Potentially add link to newsletter on website
Work with Anna Stubstad regarding social media for UUFLG youth
Ask folks to volunteer for support slots
Consult with Membership re developing a list of members and their skills
- Rick: Via Finance and Stewardship, prepare priority list of facility improvement jobs
Consult with Arturo re timeline for a test run of hosting a Helium Network site

Future Agenda Items

- Budget
- Proposed Stewardship projects
- Volunteer signup system
- August: fundraising effort/capital campaign
- Consider privacy/personal information policy
- Investigate officially becoming 501(c)(3) (are a California nonprofit)
- Review membership policy again (low priority)