

## Minutes, UUFLG Board of Trustees Meeting, Apr. 20, 2022

This meeting of the UUFLG Board of Trustees was called to order at 7:03 by video conference.

### **Present:**

Karen O'Brien (president)

Harry Campbell

Karen Fitch

Sierra Golbetz (intermittently)

Lynn Golbetz (secretary)

Julie Matthews

Rick Roberts (treasurer)

Linda Osborne

Lauri Feetham (trustee at large)

Colleen Hamilton (DRE)

Donna Brewer

The board approved the minutes for the Mar. 10, 2022, meeting.

### **Religious Exploration**

Colleen informed the board that she will be resigning as DRE as of the end of the fiscal year. Based on her experience and UUA recommendations, 30 hours per month is insufficient time for a part-time DRE to function effectively. The RE committee has been discussing transition options. Colleen looks forward to remaining a UUFLG member and volunteer.

*Colleen excused.*

### **COVID**

The task force recommends no significant changes other than the previously announced decision that masked singing is acceptable. Compliance with the mask requirement has improved since a reminder from the pulpit.

### **Finance**

The Finance Committee has circulated a proposed budget for the next fiscal year. It is essentially balanced, with a slight deficit. Rental activity remains low, and some facility upgrades would be needed in order to market ourselves as a rental venue. The board scheduled a special meeting on Tuesday, 4/26, at 7 p.m., to discuss the budget.

Ellen Hill has left the Fellowship a generous bequest that will be deposited in the Endowment Fund once the legalities are completed.

### **Membership**

Lauri and Sierra will work on a system for volunteers to sign up via Google.

### **Ministry**

The board discussed Rev. Fa Jun's draft letter to the congregation clarifying his revised role. Lauri will suggest further edits in the online document and circulate for board review.

## **Art & Aesthetics**

The board discussed a proposal by Linda Osborne for a plaque honoring Ellen Hill. It was further noted that the plaque honoring Karen O's grandparents has disappeared. Linda will check on options for adding the former and replacing the latter.

The board voted to approve the banner created by Matt Fitch for the Old Blossom Hill Road side of the Fellowship.

The board voted to approve the UUFLG T-shirt with the chalice design by Matt Fitch. It will be available for printing on demand.

## **Other Committees**

Karen F. volunteered to join the Sunday Services Committee. There was much rejoicing.

It was drawn to the board's attention that a new Social Action chair will be needed in a few months, as Sierra Golbetz will be leaving for college.

## **Other Business**

A member has expressed a concern that the Fellowship's financial information is not transparent and has suggested an audit every five years. The board discussed efforts to make decisions appropriately democratic and transparent.

The board set June 12 as the date for the annual membership meeting.

There is a need to develop more comprehensive communications about Colleen's resignation, deferred maintenance, and the Fellowship's financial position going into the annual meeting. Karen O. will draft this, with input from RE and Building & Grounds.

The meeting was adjourned at 8:40. The next board meeting is scheduled for Tuesday, April 26, at 7:00 p.m.

Respectfully submitted,  
Lynn Golbetz (Secretary)

## **Motions Approved**

The board voted to approve the banner created by Matt Fitch for the Old Blossom Hill Road side of the Fellowship.

The board voted to approve the UUFLG T-shirt with the chalice design by Matt Fitch. It will be available for printing on demand.

## **Action Items**

Karen F: Research possibilities/process for creating memorial scholarship

Karen O: Draft board summary for annual business meeting (with sections from RE and B&G)  
Contact Membership regarding potential outdoor announcement board

Lauri: With Sierra, set up Google volunteering system

Lynn: Prepare for annual meeting on June 12 (mailing three weeks in advance)

RFJ: With Rick, look at heating directions (2/20)  
Possibly w/ Kendra, figure out how to move info from online visitor forms to database  
Work with Anna Stubstad regarding social media for UUFLG youth  
Consult with Membership re developing a list of members and their skills

Rick: With RFJ, look at heating directions (2/20)  
With Ron, identify thermostat replacement  
Via Finance and Stewardship, prepare priority list of facility improvement jobs  
Consult with Arturo re timeline for a test run of hosting a Helium Network site

## **Future Agenda Items**

Budget

Proposed Stewardship projects

Volunteer signup system

August: fundraising effort/capital campaign

Consider privacy/personal information policy

Investigate officially becoming 501(c)(3) (we are a California nonprofit)

Review membership policy again (low priority)