

## Minutes, UUFLG Board of Trustees Meeting, Feb. 9, 2023

This meeting of the UUFLG Board of Trustees was called to order at 7:01 p.m. by video conference.

### Present:

Mark Ditzler (president)	Donna Brewer
Karen Fitch (vice president)	Sue Ann Lorig
Lynn Golbetz (secretary)	Edy Young
Julie Matthews (treasurer)	
Lauri Feetham (trustee at large)	

The board approved the agenda for the Feb. 9, 2023, meeting.

The board approved the minutes for the Jan. 12, 2023, meeting.

### COVID Task Force

The board discussed making masking optional at the Fellowship. The COVID Task Force will discuss this and make a recommendation.

The board approved making mask wearing optional when the COVID Task Force determines this is appropriate.

### Finance

The Endowment Committee may recommend putting some money from Ellen Hill's bequest that we are likely to need for Building & Grounds into a CD. Lynn will confirm with the committee that this is consistent with Fellowship policy.

We are on track for about a \$1900 deficit for this church year, a considerable improvement from previous projections. The board discussed how much financial detail to present at the upcoming town hall on the ministerial transition. The decision was to provide a general overview for context and make the details readily available.

It was noted that our hourly workers make \$15-\$25/hr. The board briefly discussed whether all our staff should be paid the regional living wage, which a recent MIT assessment determined to be \$26/hr. The board agreed to discuss this next month.

Julie and Lauri have also volunteered to help Donna with rentals.

Julie is making progress on the low-cost accounting software. She is leaning towards a dba rather than a name change.

The board agreed to continue with the Zoom license we have. Julie will notify Lance.

## **Stewardship**

Edy has a contact for building inspection. She and Lauri will consult on this. Meanwhile, Ron has been meeting with vendors on projects such as insulation.

Edy reminded the board that an energy audit was done five years ago. Lauri has asked Robb if he has this. If not, Mark will check with Kimball Smith at Orion Energy Audits, who produced it.

There appears to be no pole to open and close the cupola vents in the sanctuary. A remote control would be preferable. Another priority is the asphalt, last resurfaced in 2016. Julie will ask Aytug Karalar, who has joined Stewardship, if he is willing to get estimates on this. Sue Ann circulated the January 2019 stewardship project priority list.

Julie and Lauri have created a more reasonable list of jobs for Albert and will be meeting with him. Lauri has posted signs for people to note supplies that are needed. Lynn will announce their existence and request that folks notify us of these needs.

## **Arts & Aesthetics**

The Fitches have purchased replacement flags, poles, and a banner for the back and will install them when this is possible. Mark will then install the security cameras.

## **Membership**

The Fellowship presently has 42 members. Two potential members have been unable to meet with Rev. Fa Jun. The committee is working on what to tell visitors during the transition.

## **Further on Committees**

Lauri will ask committees for the names of their members, with the goal of posting the list so people know what the committees are and where there are needs. The board briefly discussed whether any committees can be further combined and whether the expectations for snacks should be pared down.

## **Transition Planning**

The board discussed the next transition meeting, scheduled for 2/19 at 10 a.m. The focus will be on the three areas of leadership identified at the last meeting (pastoral, organizational, and service presentation), exploring the ways people would like these needs met. For which of them should we hire expertise, and which are we willing and able to handle ourselves? We will also strongly encourage creation of a ministerial transition committee (Karen F. is the first volunteer). Lynn and Julie will send their notes from the January meeting to the discussion list.

The board discussed approaching the Sunnyvale fellowship about potential collaboration. Lynn will ask Colleen for her thoughts on whom to approach. Sue Ann will attend service there on Feb. 12 to get a feel for the community and will invite Harry Campbell to go as well, as he has known their minister for many years.

For potential assistance with the transition, Donna will reach out to Carlton Smith, PWR regional lead, and Lauri to Annie Scott, who is on the PWR congregational life staff. There are options we have not been considering, such as meeting twice a month rather than weekly or not meeting during the summer.

The meeting was adjourned at 8:48. The next meeting is scheduled for Thursday, Mar. 9, at 7:00 p.m.

Respectfully submitted,  
Lynn Golbetz (Secretary)

### **Motion Adopted**

The board approved making mask wearing optional when the COVID Task Force determines this is appropriate.

### **Action Items**

Julie: Notify Lance to continue current Zoom license  
Send notes of January town hall to discussion list  
Ask Aytug if he can get asphalt estimates  
Julie/Lauri: Meet with Albert on slimming down his contract  
Lauri: Meet with Edy on building inspection  
Ascertain current committee memberships  
Contact Annie Scott re transition  
Lynn: Send notes of January town hall to discussion list  
Mark: Follow up to obtain energy audit if necessary

### **Future Agenda Items**

Proposed Stewardship projects  
Investigate officially becoming 501(c)(3) (we are a California nonprofit)  
Someday/maybe list: outdoor announcement board