

Minutes, UUFLG Board of Trustees Meeting, July 19, 2023

This meeting of the UUFLG Board of Trustees was called to order at 7:08 p.m. by video conference.

Present:

Mark Ditzler (president)
Karen Fitch (vice president)
Lynn Golbetz (secretary)
Julie Matthews (treasurer)

Lauri Feetham (trustee at large)
Donna Brewer

The board approved the agenda for the July 19, 2023, meeting.
The board approved the minutes for the June 8, 2023, meeting.

Finance

The Finance Committee has revised the rental rate schedule, which has not been done for several years. The rates will be increased gradually for long-term renters, but new renters will pay the new rates starting sometime this fall.

Julie reviewed the preliminary year-end financial reports. The ending balance is better than predicted due to higher-than-expected rental income.

Donna needs a board letter to Unity outlining the rental terms informally agreed upon.

Stewardship

The board reviewed the meeting that several members had with Bill Gould of Artik on July 15. Bill is a former member and the architect of our building. Several topics were discussed.

- Cupola: Bill indicated he could probably find a remote to make the cupola windows work as designed for building airflow.
- Windows: Bill does not think we need to replace all the windows. Julie has sent him the bids to look over. He believes they include some items we will not need, such as fire doors, which should reduce the costs, but that such projects usually have overruns.
- Permitting: Permits will most likely be required to update windows, doors, and the restrooms. Permitting is complex, often requires negotiation, and varies by inspector. We probably won't need to change the number of holes in the ground; this might facilitate negotiations.
- Accessibility: Under California law, anyone doing significant nonresidential remodeling work must spend a maximum of 20% of its costs to improve accessibility.
- Bill generously offered to donate his time to review plans and make recommendations. If his staff is required to do a task, we will be billed. He has contacts

for both construction and permitting. We do not have complete plans, though we do have the originals, which Bill is digitizing.

There has been no progress on asphalt estimates. The board discussed the possibility of the asphalt being repaired by volunteers, but none of the board members would be able to coordinate this.

A recital renter took down and did not replace the Pride decorations, as well as leaving food in the sanctuary. This is not the first such occurrence; the board agreed that we should not rent to him in the future. (Karen checks with Donna before rentals and is willing to remove and replace decorations that do not fit with particular events.)

Sunday Services

The committee needs to develop a system for contacting local UU ministers for services.

Mark has not received a potential-speakers list from UUFS; he will contact their board president.

After 19 years, Harry will no longer be collecting weekly attendance data. The board decided that this function, while greatly appreciated, is not a high enough priority to solicit a replacement from the limited pool of volunteers.

RE

Mark is still planning to get the ORI number, which is needed by January 2024 at latest.

Transition

To list a job opening, UUA needs the start date, the percentage of time, and contact information for someone on the search committee. Now that the 2023-24 budget has been adopted, Mark can answer these questions.

Mark, Karen, and MJ have volunteered for the search committee. These committees usually comprise 6-8 people and should be representative of the congregation. Several additional members were suggested; Karen will contact them to ascertain interest.

Sunnyvale only got one response to its listing, but liked that person; the next step is a guest sermon. Discussions of a joint UUFLG/UUFS choir are ongoing.

The meeting adjourned at 8:22 p.m. The next meeting is scheduled for Thursday, August 10, at 7:00 p.m.

Respectfully submitted,
Lynn Golbetz (Secretary)

Action Items

Mark: Get ORI number

Karen: Contact potential search committee members

Lynn: Draft letter to Unity

Future Agenda Items

Proposed Stewardship projects; investigate officially becoming 501(c)(3) (we are a California nonprofit); someday/maybe, revise rental banner, create outdoor announcement board