

Minutes, UUFLG Board of Trustees Meeting, Nov. 9, 2023

This meeting of the UUFLG Board of Trustees was called to order at 7:06 p.m. by video conference.

Present:

Mark Ditzler (president)
Karen Fitch (vice president)
Lynn Golbetz (secretary)
Julie Matthews (treasurer)

Lauri Feetham (trustee at large)
Donna Brewer

The board approved the agenda for the November 9, 2023, meeting.
The board approved the minutes for the October 12, 2023, meeting.

Finance

Julie has been working with UUFS on the reciprocal audit and is finding it a useful learning experience. She has also filled out the forms for the Fidelity grant, the amount of which is TBD, and is working on the county forms for potential revision of our property tax status.

Rentals have been lower than projected.

Very little has been donated for a new AED. We should take the empty box down.

Stewardship

The parking lot has been resurfaced. However, every time this is done, it falls apart faster. The pavement is past the end of its life, and the lot needs repaving within five or six years.

The HVAC systems have been serviced and appear to have several more years of life. The west unit was not functional and kept blowing fuses. The motor has been replaced, and we have a backup motor. The east unit has been cleaned and had a new capacitor installed, and Julie has replaced the filters. We need to get someone to commit to replacing them routinely, and should have the system checked every year or two.

Lauri met with Bill and Tom again. They believe the glass in the cupola may pose a safety issue. They are putting together a bid to install solid windows (no more louvers) and a reversible fan, which should improve HVAC efficiency and lifespan. There is no estimated start date; in any event, this will not be done before winter, because there is presently a long lead time for windows. The contractor will also repaint while the scaffolding or lift is in place. The current estimate is that the work will require a week in the sanctuary. Triple-pane windows are also under discussion; these would help with road noise and further improve HVAC function.

Lauri is looking into carpet cleaning for the sanctuary.

Mark will identify a weekend time for a workday (probably in early January) and rouse support. We have a good task list but need to check whether any supplies, etc. are needed in advance.

Other Committees and Transition

No significant updates.

The meeting adjourned at 8:30 p.m. The next meeting is scheduled for Thursday, Nov. 9, at 7:00 p.m.

Respectfully submitted,
Lynn Golbetz (Secretary)

Action Items

Karen and Lynn: Organize office, closets

Future Agenda Items

someday/maybe, revise rental banner, create outdoor announcement board